**12. SETTLING IN POLICY**

**Wavertree Christian Community Centre endeavour to ensure that children feel safe and happy in the absence of their parents.**

**In order to accomplish this, we will:**

* **Help children to develop close attachment to other adults whilst recognising that their parents are their primary carer.**
* **Build sound relationships with children and their parents.**
* **Encourage children to share their experiences (whether at home or in nursery) with others.**
* **Encourage parents to visit the setting with their children on open days and prior to them starting the setting.**
* **Find out about child’s family life e.g. likes/dislikes, siblings, wider family etc (holistic family view)**
* **Introduce children gradually (if necessary) into the setting.**
* **Reassure parents whose child seems to be taking a long time to settle in.**
* **Work with and support the parents/carers for the settling in period.**
* **Support the families of the children in the setting.**
* **If a child is upset, encourage parents to leave them for short periods, building up to a full session, rather than a full session at the start of their time at nursery.**
* **Help children and their parents feel comfortable in the setting and have confidence in staff.**

**Children cannot learn or play successfully if they are anxious or unhappy, our settling in procedures aim to help the process be a smooth transition from home to nursery.**

**We also realise that children may not always settle into the setting and may have to be taken out until they are ready to make the transition.**

**This policy is reviewed annually by Wavertree Christian Fellowship Nursery and Pre-school.**